

VALLEY COTTAGE LIBRARY

110 Route 303, Valley Cottage, New York 10989 • 845.268.7700 • www.valleycottagelibrary.org



Policy Regarding the Use of the Public Parking Lots

The Valley Cottage Library provides one parking lot for public use. The North lot (smaller) is used exclusively by staff.

The South lot (larger) is the primary parking lot of the library. It contains 107 parking spaces which include 5 designated for handicap use and one designated as a Loading Zone space.

Use of the parking lot is for patrons of the library who are actually utilizing the library during the time that the vehicle is parked on library property. Parking in the library lot for purposes other than the utilization of library services is forbidden and will result in having the vehicle towed. The library will make a good faith effort to notify the owner of the vehicle before it is towed at the owner's expense.

All spaces designated for handicap use are to be respected as such. Use of these spaces requires a valid, dated permit prominently displayed.

Improper use of spaces for the handicapped, that is use by other than dated permit holders will result in contacting the police. The library will make a good faith effort to contact the owner before the police are called.

The Loading Zone space is for exclusive use of vehicles making deliveries to the Library. No parking is otherwise permitted in this space. The library will make a good faith effort to notify the owner of the vehicle before it is towed at the owner's expense.

All markings of ingress and egress as well as fire lanes and parking lines must be observed. Failure to do so will result in contacting the police.

Application for exemption from any of the above rules must be reviewed by the Library Board of Trustees. Application may be in writing and will be reviewed at a regular Board meeting.

Overnight parking in either library lot is expressly forbidden and will result in having the vehicle towed at the owner's expense.

Adopted: June 3, 1997
Revised: November 2012